

Kansas City, Kansas Public Schools

Title IX Complaint Form

If you believe you, or someone else, has been sexually harassed or been the subject of gender-based discrimination, please fill out this form and submit it to either the School, Department, or District Title IX Coordinator.

Your Name: School/Department (for employees): Phone Number: Address:
You are:
The victim of sexual harassment/gender-based discrimination/retaliation
A witness to sexual harassment/gender-based discrimination/retaliation
A mandatory reporter (faculty/staff)
1: Status: Student Other (Specify):
2. Name of individual engaging in alleged harassment/discrimination/retaliation:
3. The individual engaging in the alleged harassment/discrimination/retaliation is a:
Student Teacher/Staff Co-Worker Supervisor Other (Specify):
4. Please describe, in as much detail as possible, the specific act(s) alleged. If additional space is needed, you may write on the reverse side of this form or attach a separate sheet(s):
5. Location(s) of alleged incident:
6. Date(s) and approximate time(s) of alleged incident:

7. Are there others who have witnessed this behavior, o named above? If so, please provide their name(s), indica experience, and provide their contact information (phor	ate if they are a w	itness or an individual with similar
8. Did you tell anyone in your school (or department) all anyone else? If so, please provide the name(s) and phoryou spoke to them:		•
9. Do you have any additional information and/or comn	nents? Use a sep	arate sheet if necessary:
Ackn	owledgment	
Conduct deemed as sexual harassment may still be invest the absence of a Title IX Complaint, conduct may still be in Student/Employee Code of Conduct. School Administrate any violation of Board of Education policies which may still in the event the alleged conduct in the Title IX Complaint Title IX process, conduct may still be investigated under of Conduct. School Administrators or Human Resources in Education policies which may still result in student/employed.	nvestigated under ors or Human Rescill result in student does not meet the other Board of Educary still conduct a	other Board of Education policies of the ources may still conduct an investigation under c/employee discipline. e standards for investigating under the formal cation policies or the Student/Employee Code
Complainant Signature:	Date:	
If the alleged conduct meets the standard for pursuing under the formal Title IX grievance process, I wish to proceed in this manner.		I am making this report; however, I do not wish to proceed with the formal Title IX grievance process even if the alleged conduct meets the standard for doing so.
Building or Depa	artment Office Us	e Only
Complaint received by (please print)	Signatur	e Date
District	Office Use Only	
Date Complaint Received by District Title IX Coordinator	:	
Person submitting complaint:		